



# PAYG tax withheld

# PAYG income tax instalment

Total salary, wages and other payments **W1** \$

Amount withheld from payments shown at W1 **W2** \$

Amount withheld where no ABN is quoted **W4** \$

Other amounts withheld (excluding any amount shown at W2 or W4) **W3** \$

Total amounts withheld (W2 + W4 + W3) **W5** \$

**Write the W5 amount at 4 in the Summary section below**

Reason for varying (G24 & T4)	Code	Obligation
Change in investments	21	PAYG only
Current business structure not continuing	22	GST & PAYG
Significant change in trading conditions	23	GST & PAYG
Internal business restructure	24	GST & PAYG
Change in legislation or product mix	25	GST & PAYG
Financial market changes	26	GST & PAYG
Use of income tax losses	27	PAYG only

## Complete Option 1 OR 2 (indicate one choice with X)

**Option 1: Pay a PAYG instalment amount quarterly**

**T7** \$

**Write the T7 amount at 5A in the Summary section below OR if varying this amount, complete T8, T9, T4**

Estimated tax for the year **T8** \$

Varied amount payable for the quarter **T9** \$

**Write the T9 amount at 5A in the Summary section below**

Reason code for variation **T4**

## OR

**Option 2: Calculate PAYG instalment using income times rate**

PAYG instalment income **T1** \$

**T2**        %

OR

New varied rate **T3**        %

**T1 x T2 (or x T3)** **T11** \$

**Write the T11 amount at 5A in the Summary section below**

Reason code for variation **T4**

## Summary

### Amounts you owe the ATO

GST on sales or GST instalment **1A** \$

PAYG tax withheld **4** \$

PAYG income tax instalment **5A** \$

Deferred company/fund instalment **7** \$

**1A + 4 + 5A + 7** **8A** \$

### Amounts the ATO owes you

GST on purchases **1B** \$

Do not complete 1B if using GST instalment amount (Option 3)

Credit from PAYG income tax instalment variation **5B** \$

**1B + 5B** **8B** \$

## Payment or refund?

### Is 8A more than 8B?

(indicate with X)

Yes, then write the result of **8A minus 8B** at 9. **This amount is payable to the ATO.**

No, then write the result of **8B minus 8A** at 9. **This amount is refundable to you** (or offset against any other tax debt you have).

### Your payment or refund amount

**9** \$

Do not use symbols such as +, -, /, \$

**Declaration** I declare that the information given on this form is true and correct, and that I am authorised to make this declaration. The tax invoice requirements have been met.

Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Return this completed form to**

**HRS**   **MINS**

Estimate the time taken to complete this form. Include the time taken to collect any information.

**!** Taxation laws authorise the ATO to collect information including personal information about individuals who may complete this form. For information about privacy and personal information go to [ato.gov.au/privacy](http://ato.gov.au/privacy). Activity statement instructions are available from [ato.gov.au](http://ato.gov.au) or can be ordered by phoning **13 28 66**.



Australian Government  
Australian Taxation Office